

Work-Habits Rubric (With input from Lyon & Gorrell, 2014)

Exemplary	4	<ul style="list-style-type: none"> • No missing, incomplete, or late homework assignments • Fully completes required coursework • Always come to class prepared with book, notebook, writing utensil and other necessary materials • Always uses class time productively
Meets Expectations	3	<ul style="list-style-type: none"> • <5 missing, incomplete, or late homework assignments per semester • Regularly complete required coursework • Usually comes to class prepared with book, notebook, writing utensil and other necessary materials • Usually uses class time productively
Needs Improvement	2	<ul style="list-style-type: none"> • 5-9 missing, incomplete, or late homework assignments per quarter • Often neglects required coursework • At least once a week, is unprepared and without book, notebook, writing utensil or other necessary materials • Frequently does not use class time productively
Unsatisfactory	1	<ul style="list-style-type: none"> • >9 missing, incomplete, or late homework assignments per quarter • Does not complete coursework • More than twice a week is unprepared and without required class materials • Regularly unproductive in class